



CALGARY AREA

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(403)283-9781 (Fax)

BOOKING FORM
GIRL GUIDE CENTRE
DAY USE

Name of Group: _____

Contact Name: _____

Address: _____ Postal Code: _____

Telephone #: _____ Fax #: _____

Email Address: _____

Booking Dates:

Date: _____ Time: _____

Full Day: \$100.00 _____ Half Day: \$50.00 _____

Number of Participants: _____

Rental Equipment:

- TV/VCR/DVD: \$5.00 per day
Over head: \$5.00 per day
Flipcharts: \$3.00 per day
Coffee/Tea: \$10.00

A deposit fee of \$50.00 for full day rental or \$25.00 for half day rental is charged at time of booking. This fee is non-refundable.

Cancellation policy: Notification of cancellation must be received 10 days prior to the date of rental. If notification is received after 10 days, the deposit is not returned.

Signature of Renter to agreement of the above _____/dated

OFFICE USE ONLY

Date received: _____

Booking Confirmed:

Yes _____ Receipt # _____
No _____

Deposit Received: \$50.00 Yes _____ \$25.00 _____ Office Personnel: _____

We protect and respect your privacy. Your personal information is used to communicate within our organization. We do not provide or sell this information outside our organization. For further information, see our privacy statement at (www.girlguides.ca)